

Case Name:**Docket #:**

Per order of the court dated _____ your case has been referred to the Middlesex County Probate and Family Court Conciliation program by Judge _____. The conciliation process provides you with the opportunity to resolve your issues in a private setting by a neutral (conciliator) who has extensive experience with your particular area of law. The conciliator is not a judge, nor do they give legal advice as they do not represent either party.

The purpose of conciliation is to assist you in your efforts to resolve any unsettled issues in your case. After the conciliation session, the conciliator will complete a report for the judge which sets forth the conciliator's recommendations. There is no fee for the conciliation session itself, however, there is a fee that supports the administrative portion of the program.

The parties agree that all communications made throughout the course of the conciliation shall be confidential, except for the conciliator's report which shall remain in the file for future reference by the trial judge.

The MCBA has received a copy of the Order to Conciliation for this case. As such, counsel and parties must comply by attending the conciliation. Please keep in mind that the conciliators volunteer their time to assist in settling your case, therefore, please make every attempt to accommodate the conciliator's schedule.

Your conciliator is:

Conciliator:

The conciliation is scheduled to take place on:

Email:

Date:

Phone:

Time:

Place:

It is of utmost importance to the conciliation process in Domestic Relations cases that all necessary information including but not limited to, copies of current financial statements filed with the court; pre-trial memoranda; child support guidelines; recent tax returns; employment records; and any previous agreements be readily available to the conciliator in order to have a meaningful session.

By signing below, the parties acknowledge that they are not aware of any conflict, or have agreed to waive any existing conflict, with this conciliator. Additionally, this conciliator shall not be liable to any party for any act, recommendation, or omission associated with the conciliation of this case. Each party agrees that this Agreement may be electronically signed, and that any electronic signatures appearing on this Agreement, or other such documents, are the same as handwritten signatures for the purposes of validity, enforceability, and admissibility.

Plaintiff Please (Print Below)

Defendant (Please Print Below)

Plaintiff Signature and Date

Defendant Signature and Date

Plaintiff Attorney (Please Print Below)

Defendant Attorney (Please Print Below)

Plaintiff Attorney Signature and Date

Defendant Attorney Signature and Date